

First & Ten Boosters Club Meeting MINUTES

Tuesday, May 15, 2018, 7 pm

Albertos Restaurant

In attendance: Denise O'Neill, Jan Combs, Stacey Bernitter, Pete Freeman, Trisha McGurr

- 1) Welcome – Denise called the meeting to order at 7 pm.
- 2) Secretary's Report – Jan reported that the website is completely up to date as of today with varsity games, practices, spaghetti suppers, photo shoots, and all other important events. In addition, she has cleaned up the database, removing all current seniors, and will add the rising freshman as soon as that information is available.
- 3) Treasurer's Report – Stacey reviewed the Treasurer's Report in great detail, accounting for recent expenses paid, anticipated upcoming expenses, and anticipated upcoming income sources. A copy of her detailed report follows:

1st and 10 Treasurer's Report May 15, 2018

Current account balance: \$6278.78

Recent expenses:

Senior Scholarships (5) - \$500.00
Check Reorder - \$34.20

Recent revenue:

- Mattress Fundraiser - \$475.00

Upcoming expenses:

- Practice Gear
- Coaches Gear
- PO Box Rental

Upcoming revenue:

- Canning
- Coach's run

Gift Cards:

- Tex Barry's Coney Island \$ 5 (2)
- BJs \$25
- Big Y \$25 (2)
- Stop & Shop \$25
- Orange Leaf \$10

Jan presented Stacey with a few receipts which Stacey will pay and will reflect on next month's Treasure's report:

Pete – keys for concession stand

Coach McCoy – reimbursement for player training bands for conditioning

Coach McCoy – reimbursement for game polos for coaching staff.

4) Unified Booster Club Plans/Updates/Discussion – Denise pointed out the letter that was sent out from Dr Baeta's office requesting that each boosters elect one individual to serve on whatever new board is created for the unified booster club. Denise agreed to serve in this capacity and will attend the meeting on June 7th. Still so many unanswered questions related this unified booster and no real guidance or insights given from either School Committee or NPS Office. We discussed the process of dismantling a 501c – can be a lengthy process – and bank account cannot be closed until new 501c is in place with proper documentation. Need to research if there are any related fees to closing a 501c.

5) Concessions Planning – Pete is looking for guidance as to how food purchases to supply concession stand would be handled in the future under one booster club. Since there has been no guidance given by school committee to date, we are really unsure how we will be able to operate. We will begin purchasing items now to ensure we have supplies to begin the season but will need guidance going forward. Pete would like a hotdog cooker and he will research costs and present at the next meeting in June. This would make cooking much easier on game nights and at special events.

6) Program – Trisha will update the program fundraising letter and flyer and share with others for their review. Goal is to get letter in the mail by end of May or at the latest very early in June. Looking to get the program to printer earlier this year to allow for adequate time for printing and delivery.

7) Spaghetti Suppers – Trisha booked the ten Thursday night dates with the VFW so all set with that. Jan will assign classes to host each supper prior to the start of the season. Gary would like a clean-up date scheduled as well and

Trish will coordinate with him to get a date on the calendar. These are the spaghetti supper dates:

September 6, 13, 20, 27

October 4, 11, 18, 25

November 1, 8

We will discuss at an upcoming meeting if we would like to do a Veterans dinner again this year.

We will ask families to donate 5 pounds of pasta each and bring with them to the kick-off event on August 17th.

7) Canning – Trisha will confirm canning event date with Roche Bros. Canning is scheduled for Sunday, June 24th from 9 am – 5 pm. Jan created a sign-up sheet – 6 players for each two-hour slot. Captains will organize sign-ups and assist between every shift with money collection and delivery to either Trish, Jan or Stacey.

8) Practice Gear – Jan provided update on practice gear. Following the last meeting when we were told that we did not need to use Nike gear, Jan priced out alternative options. Instead of \$65 per family, the cost will be \$35-40 per family, saving families a good amount of money. Captains will pick the colors and then Jan will place the order. Will use last year's order as a guide, account for an estimated number of new players, and will provide artwork to supplier. Goal is to order by the end of May so order is received in plenty of time.

9) Kick-Off Event – Jan contacted the head of facilities to request using NHS outside for kick-off event on Friday August 17th after the first practice. Wade stated that this was no problem, that no official request needs to be made in system since school is closed and we will be outside, and he suggested using the standing pic-nic tables to set up food, and will put out extra trash barrels. Board will determine details of food, etc, at an upcoming meeting. Jan did present one idea which would be to serve hotdogs and meatball subs (that way no grills would be needed) and have families bring desserts/chips/salads/etc.

10) Time Sensitive New Business - All

* Plaque to Albertos – Pete presented the memory plaque that we ordered to the manager at Albertos who stated he would display it on the wall in the bar area.

* Darren Doucette's Mom – discussed sad news of Darren's mother's passing. Per the family's wishes, in lieu of flowers, a donation will be sent to the Brigham and Woman's Hospital (\$100 Donation). Jan will write letter and sent to Stacey to include with the check.

* Future Meeting Dates – the next First and Ten meeting will be held on Tuesday June 12th at 7 pm at the NHS.

* Five current football seniors applied for the First and Ten Stipend and those five players will receive their \$100 checks at Senior Night on May 29th at NHS. Denise will present the players with their stipends.

* BBQ After First Scrimmage – Coach McCoy requested this at the last meeting. We will plan to do this and will discuss details at our next meeting. First scrimmage date is August 25th home with BBQ to follow for both teams.

* Summer conditioning shirts – Coach McCoy provided a contact and Jan secured a quote:

Gray dry fit shirt S-2xl (Special offer)

1 color front. 1 color back.
3.95

OR

Purple / White dry fit s -xl Gildan moisture wicking
1 color front 1 color back
6.95

Information was sent to Coach McCoy and Darren Doucette. As soon as Jan hears back from them the order can be placed. They need to decide on which option shirt and provide info on what they want on the shirts. Looking to order by last week in May so that players have their shirts by the first day of conditioning.

11) Meeting adjourned at 8:34 pm.