

First & Ten Boosters Club Meeting Minutes

Tuesday, June 12, 2018, 7 pm

NHS Café

Attendees: Jan Combs, Trisha McGurr, Sharon O'Brian, Pete Freeman, Denise O'Neill

1) Welcome – Denise started the meeting at 7 pm and welcomed the group.

2) Secretary's Report – Jan reported on the following items:

- * Jan presented at the recent fall sports meeting and handed out a conditioning flyer, canning flyer, and updated group on what 1st and 10 does and shared some important dates for the upcoming season. Many freshman families in attendance and their contact information was collected.

- * Email went out to all families two days ago highlighting the canning event, summer conditioning, calendar updates, and provided the email address and website address for First and Ten.

- * There will be no road race, per Coach McCoy, as the police details would be too much of an expense.

- * Jan put a call out to freshman families and requested that someone step up to be a team parent for grade 9. Sharon O'Brien will continue as the senior parent, Michelle and Bill McNichols will continue as co-parents for the junior class. Still waiting on a response from Danielle Sicard to see if she will continue as sophomore parent. Tammy will rotate off as being the team parent coordinator – Jan and Sharon will work together to coordinate the communications to team parents instead of having another coordinator.

- * Website continues to be updated with practices, events, games, etc. Families really should use the website as their go to place so they are in the know with regard to all planned events.

3) Treasurer's Report – Stacey has strep throat unfortunately (feel better Stacey!) thus was unable to attend. Stacey had emailed Jan the Treasurer's report which Jan presented in Stacey's absence. A copy of the report is included below:

**1st and 10 Treasurer's Report
June 12, 2018**

Current account balance: \$5259.48
June 13, 2017: \$1962.69

Recent expenses:

Senior Scholarships (5) - \$500.00
Coaches Gear and Athletic Bands - \$723.93
Canning Supplies - \$47.20
Donation to VFW Golf Tournament - \$100
Donation to BWH - In Memory of Coach Doucette's mom - \$100

Recent revenue:

- Amazon Smile - \$5

Upcoming expenses:

- Practice Gear - \$2520.00
- Coach Shaunsesey Weight Room Supervision - \$500

Upcoming revenue:

- Canning
- Coach's run

Gift Cards:

- Tex Barry's Coney Island \$ 5 (2)
- BJs \$25
- Big Y \$25 (2)
- Stop & Shop \$25
- Orange Leaf \$10

4) Unified Booster Club Meeting Update – Denise provided an update.

* There was a Unified Boosters Club Meeting held by Dr. Baeta on June 7th. Denise and Jan attended. Most boosters clubs had a representative there. A new Board was elected... this board will set up the bylaws and work towards getting things established. Dr. Baeta recognized that it will take time..... a good amount of time to get things set up. The new President is Tony Pachino, the new Vice President is Denise O'Neill (so two friendly folk!), the Secretary, we believe, is a gentleman from Golf and the Treasurer is a lady from another sport. They will meet at some point and establish a new boosters and bylaws, etc, and Denise will provide the details of the other two names as soon as she meets.

* We were told that night that individual boosters DO NOT need to dissolve their 503c status nor do we need to close our bank account or our charge card. We are to proceed on as we have been doing, so our Treasurer Stacey will continue to write the checks and pay the charge card bill! The unified boosters will at some point have a bank

account... with the idea being that any large corporate donations coming in go to that account - any donations that we get will continue to go to First and Ten's bank account. Dr. Baeta stated that at some point there may be movement to go to one bank account, if the Board votes that way, but stated that it may not happen or it may, but won't be happening this year as things take time to evolve.

* Denise asked the group if anyone had issue with her being on the new unified board and no one stepped up to say that they did have issue with it.

5) Concessions Planning – Pete

* Pete will make any necessary purchases closer to the season.

* Pete would like a Hot Dog Machine as the previous one broke. He scoped out one that he likes and sent Jan the link. She'll see if we can get a less expensive one, but similar, and provide details to Stacey before purchasing. Will use amazon smile, if possible, to get donation and take advantage of Prime free shipping.

* Schedule/Volunteers – Pete would like each class to be responsible for specific home games so that staffing is in place. It really is not fair that all the same people are staffing the concessions. We will assign classes to cover concessions and spaghetti suppers (similar to in the past). Jan will put together a master schedule and then team parents can reach out to coordinate the volunteers.

6) Program – Trisha

* Trisha will take care of the program mailing (Letter/Form) in the next week or so, sending it out to past sponsors and any new leads. Jan will also put letter on the website and email out to families once available.

* Trisha will need assistance with contacting businesses as a follow up, picking up artwork, etc, thus if you can assist with that please reach out to Trisha.

7) Canning – Trisha/Jan

* There is a sign up form in the locker room and Lucas Combs has been reaching out to players to sign up. Goal is to have the slots all filled by the end of this week.

* Jan purchased cans and made labels (32 cans total).

* Email went to families letting them know about the fundraiser and encouraging kids to sign up.

* Day of event, Jan will get kids started at 9 am at Roche Bros and will check in during day. Trisha can also check in at 11 am and Stacey will check in at 3 and 5 to collect funds during the day.

8) Practice Gear – Jan

* Practice Gear has been ordered. We will be saving families money this year as we went with non-nike gear. Price will likely be \$40-\$45 per player instead of \$60/\$65 in past.

* Practice gear will be handed out on August 17th to the players. Jan placed order based on last year's sizes and estimated for incoming freshman.

9) Summer Conditioning – Jan

* Darren Doucette will again conduct the summer conditioning program. First and Ten will collect the fees - \$65 per player. After paying for the shirts, the remainder of funds will go to Darren. Payments due June 29th.

* Jan ordered the summer conditioning shirts and is waiting on a proof. Shirts are expected in by the first day of conditioning.

10) New Business - All

* Future Meeting Dates – Next Meeting Date is July 17th at NHS Picnic Tables at 7 pm. The meeting after that will be on August 7th at NHS Picnic Tables at 7 pm.

* Senior Stipends – Board would like to continue the tradition of providing Senior players with YOG 2019 stipends as we have done in the past. Will determine details at future meeting.

* Program Banners – photographer is scheduled for August 17th at 1:45 to take all football and cheer senior photos for the banners. This is the only opportunity to get banner photo done thus important that all seniors attend. Date has been on the calendar since May and families notified in last week's email.

* Kick-Off BBQ – will be held following practice on Friday August 17th. This year it will be at the NHS instead of ELP. Not sure if we will have a grill or not, need to determine if we can get a grill. If not, we could serve hotdogs and another item instead of hamburgers, such as meatball subs/sausage subs instead OR we could order pizzas. As in past year, we will ask families to bring paper goods, desserts, salads, and chips. Need someone to take the lead on this event.

* Other – Sharon wanted to know if breakfast sandwiches will be needed for Thanksgiving morning prior to game. Will need to ask Coach if you wants this. Will discuss again at a meeting closer to the time. Denise also mentioned possible bagel donation.

11) Adjournment – Denise adjourned the meeting at 8:10 pm.

Next Meeting Date is July 17th at NHS Picnic Tables at 7 pm.